

PTA Open Meeting Minutes
September 13, 2011 – Oneka Elementary Media Center
Call to Order 6:31 PM

Board Member & District Attendees: Teresa Dahlem-Principal, Jason Healy-Associate Principal, Kristi Ide-Interim President, Mary Jo Rhude-Secretary, Sue Olsen-Fundraising Chair, Melissa Tucker-Treasurer.

PTA Member Attendees: Jen Durand, Jami Eckerle, Mike Bailey, Denise Ryan, Cammy Mueller, Michele Stemwedel, Ruth Ednthoff, Renee Lange, Kati Ahrens, Deb Beloyd, Gretchen Boyd, Colleen Gorham, Michele Brettingen, Jennifer Larson, Nancy Thomas

Non-Members Attendees: Ann St. Martin, Shannon Bailey, Jessica Hickman, Wilson Zewdle, Akim Islam
Quorum was reached.

Introduction

Notes: PTA Meeting Sign-up sheet, Membership sign-up, PTA calendar.

2011-2012 PTA Board Elections -

Due to a resignation over the summer, elections were held for the position of President. Nominations had been taken prior to meeting. Nominations were available at the meeting as well, but none were offered. Only 2 nominees, one for each position were offered, so a voice vote was called for. Our 2011-2012 Board Officers will be: President – Kristi Ide and Vice President – Kati Ahrens.

Principal Report: Teresa Dahlem:

Report on School Performance/Data: Teresa Dahlem, Jason Healy

Curriculum is used to meet the needs of 80% of student population. Response To Intervention (RTI) is used for students who need alternate instruction based on demonstrated need. Need is determined through MAP testing. Intervention is provided in three tiers. Small group instruction and alternate curriculum is used to supplement the classroom curriculum. Students in grades 1-5 met their targeted growth at Hugo and Oneka in reading and math. More than a year's growth is seen in reading for most students. Benchmarks are used in Kindergarten to measure growth.

Grade 4 Safety Inventory. Overall, 100% of students feel safe at school. Students tend to feel the least safe in the bathrooms, on the playground, and on the bus. 95% of students responded that they really like school. Mentoring (teacher/student) programs and school-wide expectations (bullying) were worked on throughout the school year to increase student connectedness at school.

MCA Science (Grade 5) Data: Over 63% of students meet or exceed the science standards and expectations, which is above the state and district averages. This is an increase of over 10% from last year. MCA Reading and Math data will be available in the coming weeks and will be shared later in the year.

All staff has been trained in "Trouble Free Playgrounds." The 5K Family Walk/Run and ½ Mile Fit, held August 27, 2011 by the Hugo and Oneka staff. The run raised about \$2,300 to purchase playground equipment. Students at Hugo and Oneka were taught the behavior expectations and games for this program.

President's (Interim) Report: Krist Ide:

Welcome to PTA. Reminder to sign-up for PTA membership. Dues are \$10 and are required to vote.

Updates/Revisions to Hugo and Oneka Elementary PTA Bylaws. Motion to accept the Bylaws – Jason Healy 1st, Mike Bailey 2nd. Motion passed, Bylaws adopted.

Thank you to the staff for 5k Fun Run. We look forward to a run next year!

Thank you to Mike Bailey for technical help and transition of new board members.

Thank you for Rebecca Caturia and board members for helping stuffing folders for students.

Secretary's Report: Mary Jo Rhude:

May 10, 2011 Meeting Minutes Motion to accept the Minutes – Jen Durand 1st, Colleen Gorham 2nd. Motion passed, Minutes approved.

Thank you correspondence from Alex Thompson was shared. He made 8 bookshelves that are being used at Hugo Elementary in Kindergarten and Grade 1.

Treasurer's Report: Melissa Tucker-Treasurer

Budget and Balances Report Presented. Motion to accept the Treasurer Reports – Mike Bailey 1st, Jen Durand 2nd. Motion passed, Reports accepted.

Budget was explained and discussed.

Money Handling Procedures Form was shared and can be found in fundraiser binders. For bookkeeping purposes, a total of items sold and price per unit should be documented for all events.

Assistance was requested for help in getting the Treasurer started in "Quick Books." Kati Ahrens offered to volunteer time for "Quick Books" training.

Fundraiser Coordinator: Sue Olsen

Volunteers are needed! Chair and co-chair positions are available for various events. Fundraiser Chair Sign-up was circulated to volunteer. Binders for each fundraiser event have been created and contain information for each individual event.

Fall Fundraiser starts this month. Volunteers are needed for October 25th when fundraiser products will be delivered.

Hugo Book Fair runs September 27-30, 2011. Volunteers who work the book fair will receive \$5 credit to spend at the book fair.

Volunteer Background packets need to be completed prior to volunteering at school. They can be obtained at either Hugo or Oneka front office. Volunteer packets need to be filled out every three years.

Fall Festival is a community event and will be held on Friday, October 28, 2011. Planning for this event will begin in coming weeks.

Gretchen Boyd from Boyd Productions was introduced. She is a PTA member and produces our Spirit products (water bottles, notebooks, shoelaces).

Open Forum:

Jen Larson questioned the increase in membership dues. National and state dues have increased to over \$6. Dues were increased to \$10 to cover this increase and to offset local operating costs.

Jen Durand voiced concern and discussion was held over Ashland Productions being listed as a fundraiser, not as an event. Ashland Productions will be relabeled as an event.

Gretchen Boyd donated a reusable bag and umbrella to the PTA. By random selection, Colleen Gorham won the bag and umbrella.

Jason Healy expressed that he was impressed with the staff of Hugo and Oneka Elementary
Motion to adjourn by Jen Durand-1st, Katie Ahrens 2nd. Meeting adjourned at 8:01 PM.

Upcoming Dates and Events:

Fall Fundraiser/ChipShoppe – September 16 – October 3, 2011

Hugo Book Fair – September 27-30, 2011

Next Meeting:

October 10, 2011 at 4:30 in the Oneka Media Center. Dr. Lovett will speak on the upcoming levy.

Respectfully submitted by Mary Jo Rhude.